

# **Kingdom of Cambodia Nation Religion King**

## **Letter of Agreement Between**

**National Center for HIV/AIDS, Dermatology and  
STD (NCHADS), of the Ministry of Health**

**And**

**HIV/AIDS Flagship Project (KHANA, FHI 360,  
PSI/PSK)**

**On**

**The Support of the implementation of HIV Care  
and Treatment, and Boosted Integrated Active  
Case Management (B-IACM)**

**(From May 2016- August 2017)**



This Letter of Agreement is made in May 2016 between the National Center for HIV/AIDS, Dermatology and STD (NCHADS) of the Ministry of Health of the Royal Government of Cambodia and the HIV/AIDS Flagship Project (KHANA, FHI 360, PSI/PSK). The agreement will last until August 31<sup>st</sup>, 2017.

HIV Flagship Project and NCHADS agree to support the implementation of HIV Care and Treatment, and Boosted Integrated Active Case Management (B-IACM), in Siem Reap province (SRP), Kampong Cham province (KCM) and Phnom Penh (PNP).

### **Scope of the Agreement**

This Agreement embodies the terms and conditions under which NCHADS and Flagship project will collaborate and cooperate in the course of their operations in Cambodia and shall encompass the objectives 90-90-90 target by 2020.

### **Article 1: Objectives of the Agreement**

To support the implementation of HIV Care and Treatment including HTC, and B-IACM according to the Cambodia 3.0 Initiative Framework, in Siem Reap, Kampong Cham provinces and in Phnom Penh:

1. To support HIV active case finding through HTC;
2. To maintain high quality of HIV care and treatment services;
3. To support the implementation of B-IACM

### **Article 2: Project Locations**

HIV Flagship Project agrees to provide both technical and financial assistance to the following locations:

#### **Pre ART/ART Sites**

- 1- Kampong Cham provincial Health Department:
  - a. Kampong Cham provincial Hospital
  - b. Chamkar Leu Referral Hospital
  - c. Cheung Prey Referral Hospital
  - d. Srey Santhor Referral Hospital
- 2- Siem Reap provincial Health Department:
  - a. Siem Reap Provincial Hospital
  - b. Sotr Nikum Referral Hospital
  - c. Kralanh Referral Hospital
  - d. Angkor Hospital for Children (NGO)
- 3- Phnom Penh Municipal Health:
  - a. Mean Chey Referral Hospital
  - b. Pochentong Referral Hospital
  - c. Dangkor Referral Hospital
  - d. Chhouk Sar 1 and 2 (NGO)

### **Boosted Integrated Active Case Management (B-IACM) sites**

- 1- Kampong Cham province:
  - a. Kampong Cham OD
  - b. Chamkar Leu OD
  - c. Cheung Prey OD
  - d. Srey Santhor OD
- 2- Siem Reap province:
  - a. Siem Reap OD
  - b. Sotr Nikum OD
  - c. Kralanh OD
- 3- Phnom Penh City:
  - a. Sen Sok OD
  - b. Porsenchey OD
  - c. Chaktomuk OD
  - d. Bassac OD
  - e. DangKor OD

### **VCCT sites**

- 1- Kampong Cham province (4 VCCT):
  - a. VCCT at Kampong Cham PH
  - b. VCCT at Chamkar Leu OD
  - c. VCCT at Chhoeung Prey OD
  - d. VCCT at Srey Santhor OD
- 2- Siem Reap province (4 VCCT):
  - a. VCCT at Siem Reap PH
  - b. VCCT at Sotr Nikum OD
  - c. VCCT at Kralanh OD
  - d. VCCT at Angkor Hospital for Children (NGO)
- 3- Phnom Penh (4 VCCT):
  - a. VCCT at Mean Chey Referral Hospital
  - b. VCCT at Pochentong Referral Hospital
  - c. VCCT at Dangkor OD
  - d. VCCT at Chhouk Sar 1 and 2 (NGO)

### **Point of Care HTC sites (POC HTC)**

- 1-Kampong Cham Province: 58 POC HTC sites
  - a. Kampong Cham OD: 22 sites (21 HCs and 1PH)
  - b. Chamkar Leu OD: 14 sites (13 HCs and 1RH)
  - c. Cheung Prey OD: 8 sites (7 HCs and 1RH)
  - d. Srey Santhor OD: 14 sites (13 HCs and 1RH)
- 2-Siem Reap province: 71 sites
  - a. Siem Reap OD: 30 sites (29 HC and 1 PH)
  - b. Sotr Nikum OD: 26 sites (25 HCs and 1RH)
  - c. Kralanh OD: 15 sites (14 HCs and 1RH)
- 3-Phnom Penh city: 33 sites
  - a. Sen Sok OD: 6 sites (5 HCs and 1RH)
  - b. Porsenchey OD: 6 sites (5 HCs and 1RH)
  - c. Chaktomok OD: 5 sites (5 HCs)
  - d. Bassac OD: 8 sites (7 HCs and 1RH)
  - e. DangKor OD: 8 sites (7 HCs and 1RH)

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### **Article 3: Obligations of NCHADS**

NCHADS will undertake the following obligations:

1. Ensure smooth coordination of activities and resources among relevant partners supporting the implementation of HIV care and treatment including HTC and B-IACM in SRP, KCM Province and PNP.
2. Oversee the implementation of Flagship project in SRP, KCM Provinces and PNP based on updated strategies, guidelines and SOPs approved by Ministry of Health.
3. Ensure sufficient supplies of ARV drugs and HIV test kits to SRP, KCM and PNP.
4. Joint with Flagship team to provide technical support, clinical mentoring, and assessments to Flagship supported sites based on agreed quarterly activity plan.
5. Provide facilitation support to Flagship team to document the implementation of innovative interventions regarding HIV care and treatment and B-IACM in Flagship supported sites, based on agreed plan and study protocol.

### **Article 4: Obligations of Flagship project**

FC will undertake the following obligations based on its financial, technical, and human resource abilities as specified in its annual workplan and budget:

1. Provide technical assistance and financial support, per agreed with NCHADS, and related to HIV care and treatment including HTC and, B-IACM as listed in this agreement.
2. Join with NCHADS to conduct trainings and clinical mentoring for Health Care providers based on national guidelines and SOPs;
3. Work with NCHADS to provide technical and financial assistance for updating knowledge on HIV clinical management including ART, counseling and adherence issues, and side effects of the drugs for physicians, nurses, and other supportive staff in Flagship supported sites;

4. Work in close collaboration with relevant partners in HIV/AIDS field related with ARV preparedness, adherence counseling, and community follow-up of PLHIV based on B-IACM and approved national guidelines.
5. Participate in relevant national technical working groups on HIV care and treatment, B-IACM, and HTC.
6. Assist NCHADS to document and disseminate best practices and lessons learnt;

#### **Article 5: Funding**

Flagship Project commits to support the above mentioned sites in Kampong Cham, Siem Reap, and Phnom Penh to provide high quality of HIV care and treatment services, B-IACM and HTC services. A detailed budget plan is developed annually with the participation of all implementing partners.

Flagship and PHD/PASP/ OD will develop annual budget plan for activity implementation. Based on the budget plan Flagship will release monthly advance upon request directly to PASP, ODs and Pre-ART/ART sites through PHD and OD nominated person. The PHD/ODs nominated person will prepare monthly budget advance and clearance documents to FHI 360 after review and agreement by FHI 360 technical officer.

#### **Article 6: Period of Collaboration**

This **Letter of Agreement** shall remain in full force and effect until August 31<sup>st</sup>, 2017.

#### **Article 7: Amendments**

This **Letter of Agreement** may be amended by mutual agreement of both parties-the National Center for HIV/AIDS, Dermatology, STD (NCHADS) and the Flagship Project;

#### **Article 8: Settlement of Disputes**

Both parties shall resolve any dispute regarding implementation of the program discussed in this agreement amicably.

#### **Article 9: Termination**

Both parties may terminate this LoA for any reason at any times by giving the other party with three months' notice in writing.

## Article 10: Law application

This LoA should be construed and governed in accordance with Laws of the Royal Government of Cambodia.

This Letter of Agreement will come into effect from the August 22, 2016 after representative of the two parties sign this agreement.

Signature and Sealed



Dr. Ly Penh Sun  
Director of NCHADS

Signature and Sealed



Mr. Choub Sok Chamreun  
Chief of Party of Flagship Project  
Executive Director of KHANA